



1/11/2025

Dear Councillor,

You are hereby summoned to attend the next meeting of Kirkland Parish Council for the purpose of transacting the following business at the Kirkland Village Hall. **To be held on 10th November, 2025 at 7.00pm, this will be by the Chairman.**

A M. Nicholls

Clerk to the Parish Council

A G E N D A

1. Apologies for Absence

To accept apologies for this meeting.

2. Declaration of Interests

Councillors were asked to disclose any interests on matters to be considered at this meeting and reminded to update changes in their interests within 28 days. No interests were declared.

3. Minutes of the Previous Meeting 8th September 2025

4. Public Participation

Standing Orders will be adjourned to allow guests and residents to speak.

Residents requesting to speak

Wyre Councillors

County Councillor

Standing Orders will be resumed.

5. Planning Applications

6. Budget (precept) 2026-2027

To discuss and resolve the draft budget drawn up by the Clerk to enable the precept to be set for the 2026-2027 financial year

7. Parish Councillors to sign the Register of Interest

8. To approve the Christmas Tree Risk Assessment

9. To consider a request from Garstang Town Council for a donation towards the Christmas Tree lights

10. Finance

Bank reconciliation to 31st October 2025

Accounts, bank reconciliation, internal scrutiny reports to 31st October 2025

Hard copies delivered; Councillors are asked to scrutinise these documents?

Receipts since the last meeting:

Councillors are asked to consider the following payments;

Please note payments for the Churchtown Flood Group and Churchtown in Bloom are from funding and not Kirkland Parish Council, who administers these funds.

Receipts since the last meeting:

September	Bank Interest	£15.76
October	Bank Interest	£
September	Lottery	£18.50
October	Lottery	£21.00

Standing Orders and Direct Debits

Easy Web Sites Sept £30.36
 Easy Web Sites October £30.36
 Staff Costs September £
 Staff Costs October £

Payment made by Bank Transfer

01/09/2025	Rob Ward	Lengthsman August 2025	£571.50
01/09/2025	Easy Web	Website	£30.36
08/09/2025	A Nicholls	Expenses	£6.75
10/09/2025	Gala Tents	Parish Champion Award Gazebo	£839.99
11/09/2025	Xmas Direct	Parish Champion Award outdoor lights	£267.98
30/09/2025	A Nicholls	A Nicholls September 2025	£248.22
30/09/2025	A Nicholls	A Nicholls working from home	£26.00
30/09/2025	HMRC	Three months tax	£192.40
01/09/2025	Rob Ward	Lengthsman September 2025	£657.00
01/10/2025	Easy Web	Website	£30.36
03/10/2025	A Nicholls	Reimburse for Chairman plaque	£27.00
07/10/2025	A Nicholls	Reimburse ink	£52.99
07/10/2025	A Nicholls	Reimburse ink additonal charge added invoice	£4.51
29/10/2025	Colin Crosss	Newsletter	£123.60
31/10/2025	A Nicholls	A Nicholls October 2025	£248.22
31/10/2025	A Nicholls	A Nicholls working from home	£26.00
31/10/2025	R Ward	Lengthsman	£630

Payments to be made by Bank Transfer 11th November 2025

Parish Clerks expenses £4.50

11. Verbal Reports for information

Kirkland Memorial Hall

The School House Trust

Wyre Area Lancashire Association of Local Councils

Churchtown in Bloom

Parish Lengthsman

12. Agenda for next meeting 5th January 2026

Any items that will need a resolution will be deferred to the next meeting and placed on the Agenda to allow information on the subject to be gathered. Councillors are asked to submit motions for discussion/resolution in writing at least 7 working days prior to the meeting. Councillors can report defective street lighting; blocked drains etc. to the Clerk at any time and these will be taken up with the appropriate authorities.